<p align="center"># University Technology Fee Advisory Board
Meeting Minutes
10/17/2023</p>

I.   Call to Order
   a.   Chair Andrew Wilson-Axpe called to order the regular meeting of UTFAB at 4:00 pm on October 17th, 2023 at LSC 376.

II.   Roll Call
   a.   Co-vice chair Leila Gognat conducted rolls call. The following persons were present:

Name	College/Unit	Position
Andrew Wilson-Axpe	College of Business	Chair
Leila Gognat	College of Business	Co-Vice Chair
Grace Ganter	College of Agricultural Sciences	Voting Member
Jaren Fleischman	Walter Scott, Jr. College of Engineering	Voting Member
Clare Finnegan	College of Health and Human Sciences	Voting Member
Emi Valera	College of Natural Sciences	Voting Member
Jessica Laffey	College of Liberal Arts	Voting Member
Madeline Judson	College of Veterinary Medicine and Biomedical Sciences	Voting Member
Haleigh Yankoski	Warner College of Natural Resources	Voting Member
Ethan Krems	Warner College of Natural Resources	Associate Member
Katherine Stevick	Graduate School	Associate Member
Desiree Bautista	Division of Information Technology	Advisor

   b.   Co-Vice Chair confirms quorum.

III.   Approval of minutes from last meeting
   a.   Co-Vice Chair Leila Gognat read the minutes from the last meeting. The minutes were approved as read.

IV.   Open issues
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V.   New business
   •   Chelsea Hansen from ATRC presented an overview about foundations of accessibility including tools that students can use as well at the UTFAB funded tool, ReadSpeaker.
      o   Rooms in library & other locations some are funded by outside people or donations.

- 86% of surveyed campus respondents, 100% ATRC students surveyed request to keep providing ReadSpeaker, consistently positive.
- Beginning & end of semester & a couple source stories and digital displays around campus is how they get ReadSpeaker out to students.
- 19.4% of undergrad students report having an accommodation need but 1/3 seek help.
- Educational tasks and academic setting they are more focused on
- Paid version of Adobe has the OCR to text scan.
- Right now manual process to transfer the pdf scan
- Image to text generators
- Look at [Accessibility by Design website](#) where Allison shows how to be more inclusive.
- Chelsea said she can help us add stuff on our website.
- Hardware in lab & software, higher tech in their lab that will open in the spring – possible for UTFAB to tour in the spring.

VI. Announcements

VII. Adjournment
   a. Andrew Wilson-Axpe adjourned meeting at 5:10 pm.
   b. Minutes submitted by Leila Gognat.
   c. Minutes approved by: UTFAB voting members.