

# University Technology Fee Advisory Board Meeting Minutes

9-19-23

I. Call to Order

- a. Chair Andrew Wilson-Axpe called to order the regular meeting of UTFAB at 4:11 pm on September 19<sup>th</sup>, 2023 at LSC 392.

II. Roll Call

- a. Co-vice chair Leila Gognat conducted rolls call. The following persons were present: Andrew Wilson-Axpe, Leila Gognat, Grace Ganter, Jaren Fleischman, Sarah Andrus, Emi Valera, Jessica Laffey, Haleigh Yankoski, Danielle Demateis, Ethan Krems, Greg Krems, Desiree Bautista, Megan Folmar.

<b>Name</b>	<b>College/Unit</b>	<b>Position</b>
Andrew Wilson-Axpe	College of Business	Chair
Leila Gognat	College of Business	Co-Vice Chair
<i>Vacant</i>		Co-Vice Chair
Grace Ganter	College of Agricultural Sciences	Voting Member
Jaren Fleischman	Walter Scott, Jr. College of Engineering	Voting Member
<i>Vacant</i>	College of Health and Human Sciences	Voting Member
Emi Valera	College of Natural Sciences	Voting Member
Jessica Laffey	College of Liberal Arts	Voting Member
<i>Vacant</i>	College of Veterinary Medicine and Biomedical Sciences	Voting Member
Haleigh Yankoski	Warner College of Natural Resources	Voting Member
Danielle Demateis	Graduate School	Voting Member
<i>Vacant</i>		Members at Large
<i>Vacant</i>		Members at Large
<i>Vacant</i>	College of Agricultural Sciences	Associate Member
<i>Vacant</i>	Walter Scott, Jr. College of Engineering	Associate Member
Sarah Andrus	College of Health and Human Sciences	Associate Member
<i>Vacant</i>	College of Liberal Arts	Associate Member
<i>Vacant</i>	College of Veterinary Medicine and Biomedical Sciences	Associate Member
Ethan Krems	Warner College of Natural Resources	Associate Member

<i>Vacant</i>	Graduate School	Associate Member
Desiree Bautista	Division of Information Technology	Advisor
Megan Folmar	Division of Information Technology	Advisor
Greg Krems	Division of Information Technology	Advisor

- b. Co-Vice Chair confirms quorum.
- III. Open issues
- a. Introductions and review of bylaws.
    - i. Printed copies of bylaws handed out.
  - b. Discussion to recruit associate members from voting member's colleges.
- IV. New business
- a. Starting the proposal application seeking process. We will be aligning with UFFAB for annual submission date- January 20<sup>th</sup> each year. We accept proposals through our UTFAB website. We will email campus leaders by end of October to announce call for proposals.
- V. Announcements
- a. n/a
- VI. Adjournment
- a. Andrew Wilson-Axpe adjourned meeting at 4:53PM
  - b. Minutes submitted by Leila Gognat.
  - c. Minutes approved by: All.